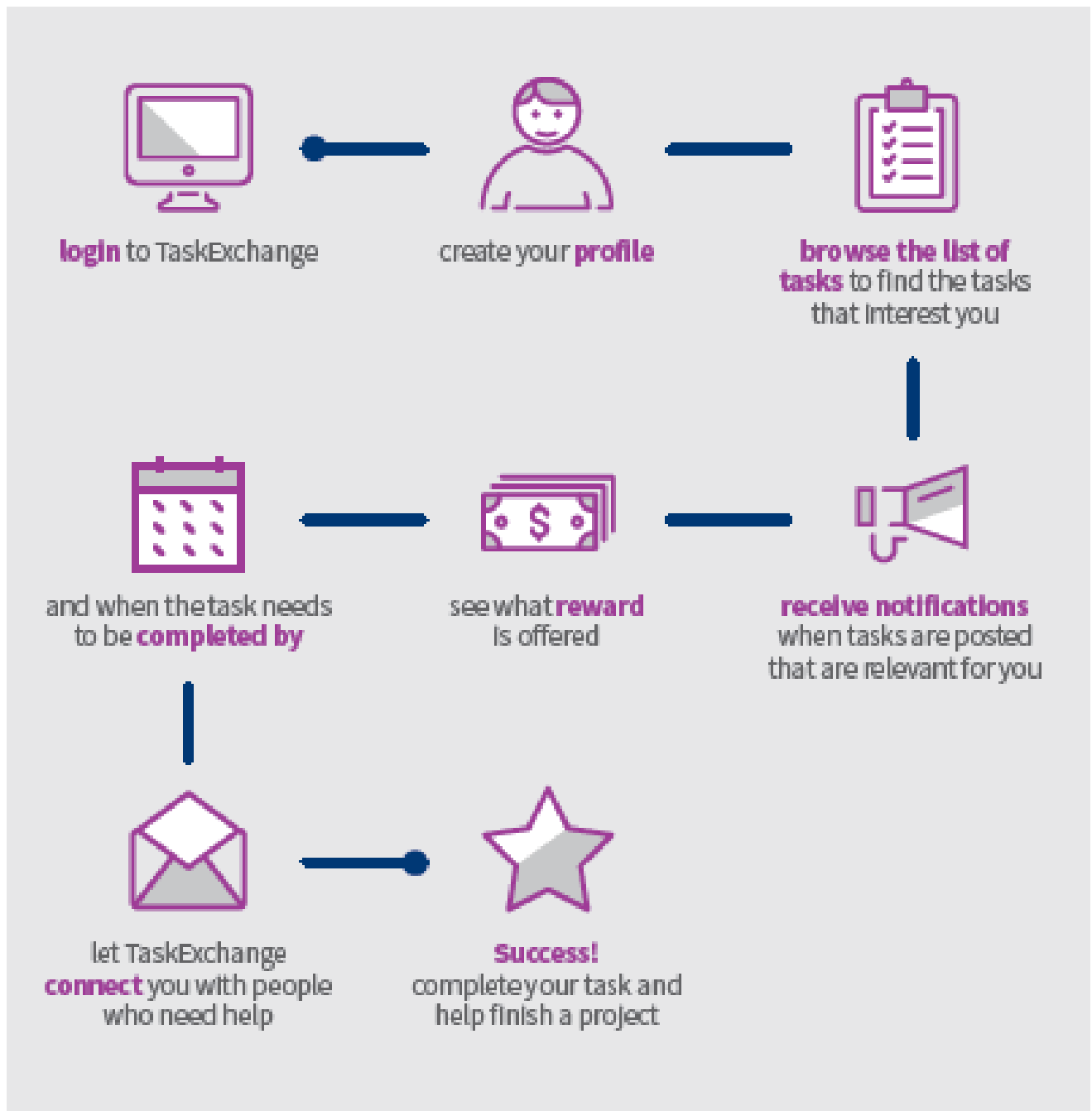


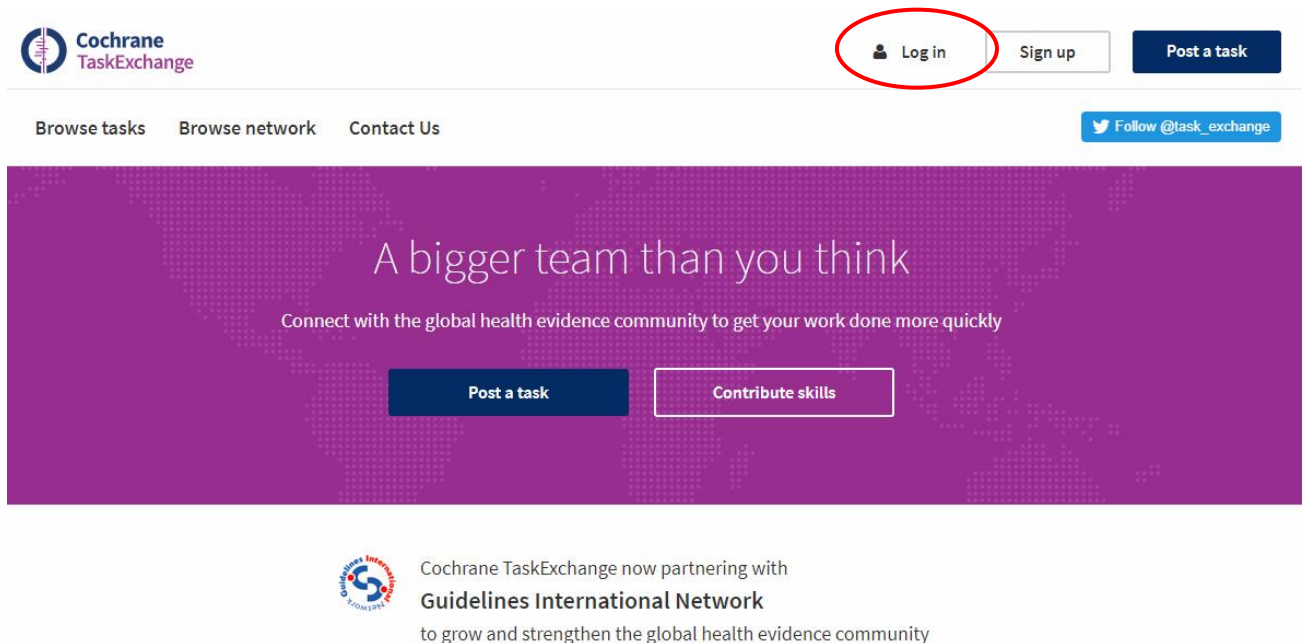
How TaskExchange works for helpers



Section 1: Log-in with your Cochrane Account & complete your TaskExchange profile

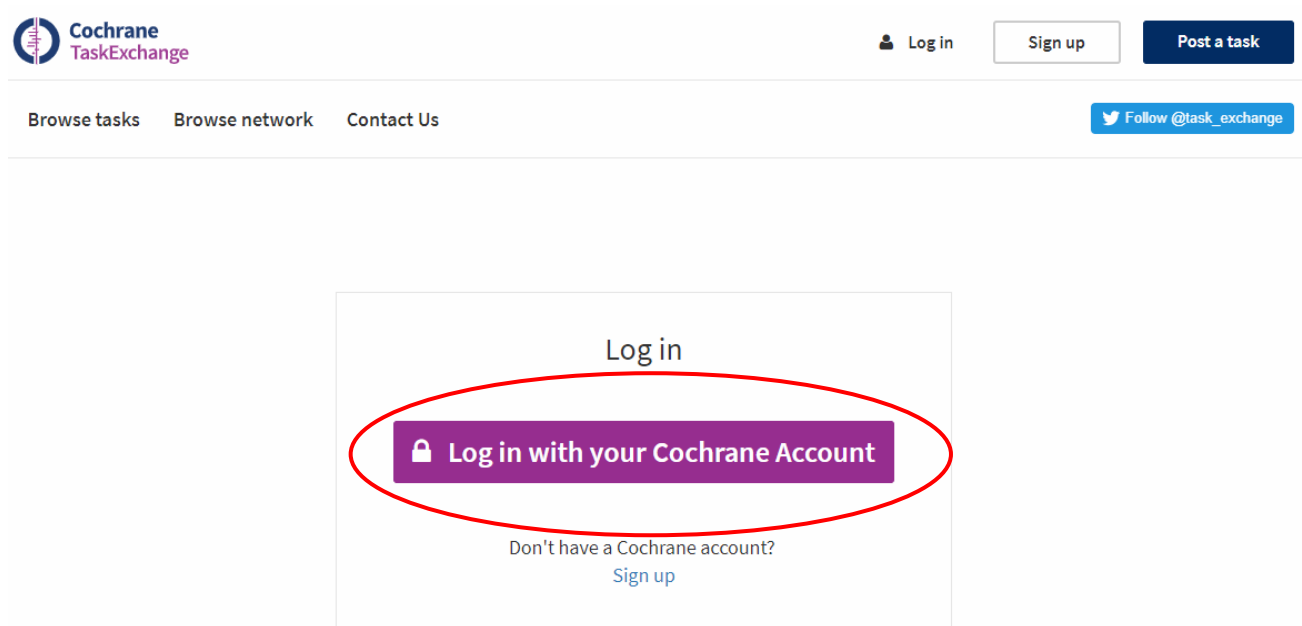
Step 1

On the TaskExchange [homepage](#), click on “Log-in” (screenshot below)



Step 2

The following page will appear. Click on “Log in with your Cochrane Account”.



Step 3

The following page will appear. Enter your log-in details and click “log-in”. If you need a new password, click “reset password”.

Log in to access: **TaskExchange**



Log in with your Cochrane Account

Username

Password

LOG IN

Your Cochrane Account is your key to all Cochrane systems and services, such as Cochrane Crowd, TaskExchange, RevMan, Cochrane Interactive Learning, and Archie.

Don't have an account?
[SIGN UP NOW](#)

Forgot your password?
[Reset password](#)

Step 4

After logging in, you will be redirected back to the homepage. Click on your name.

My tasks Oliver Willis ▾ **Post a task**

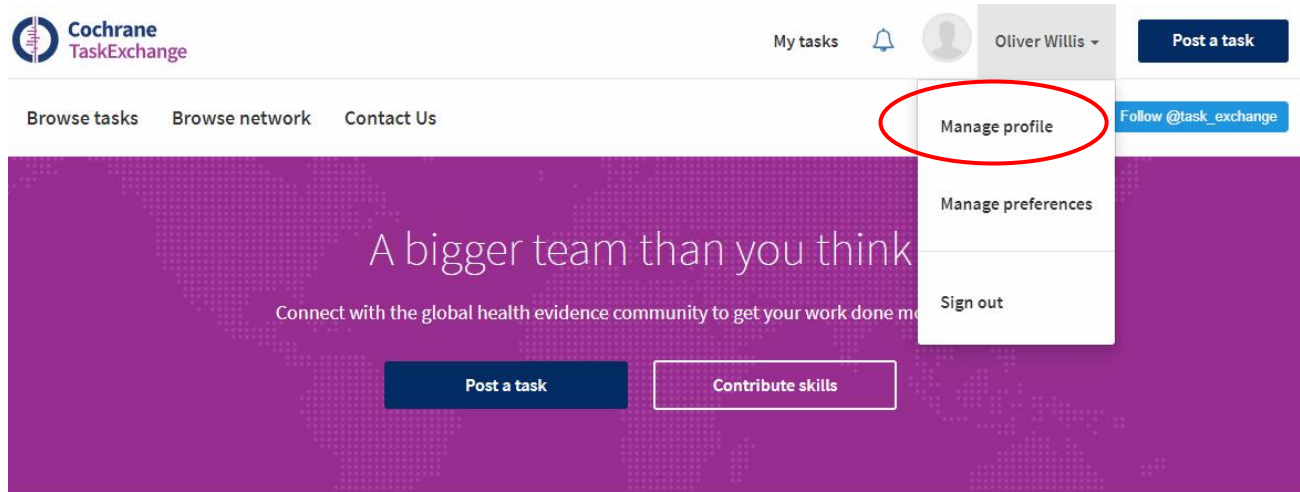
[Browse tasks](#) [Browse network](#) [Contact Us](#) [Follow @task_exchange](#)

A bigger team than you think
Connect with the global health evidence community to get your work done more quickly

Post a task **Contribute skills**

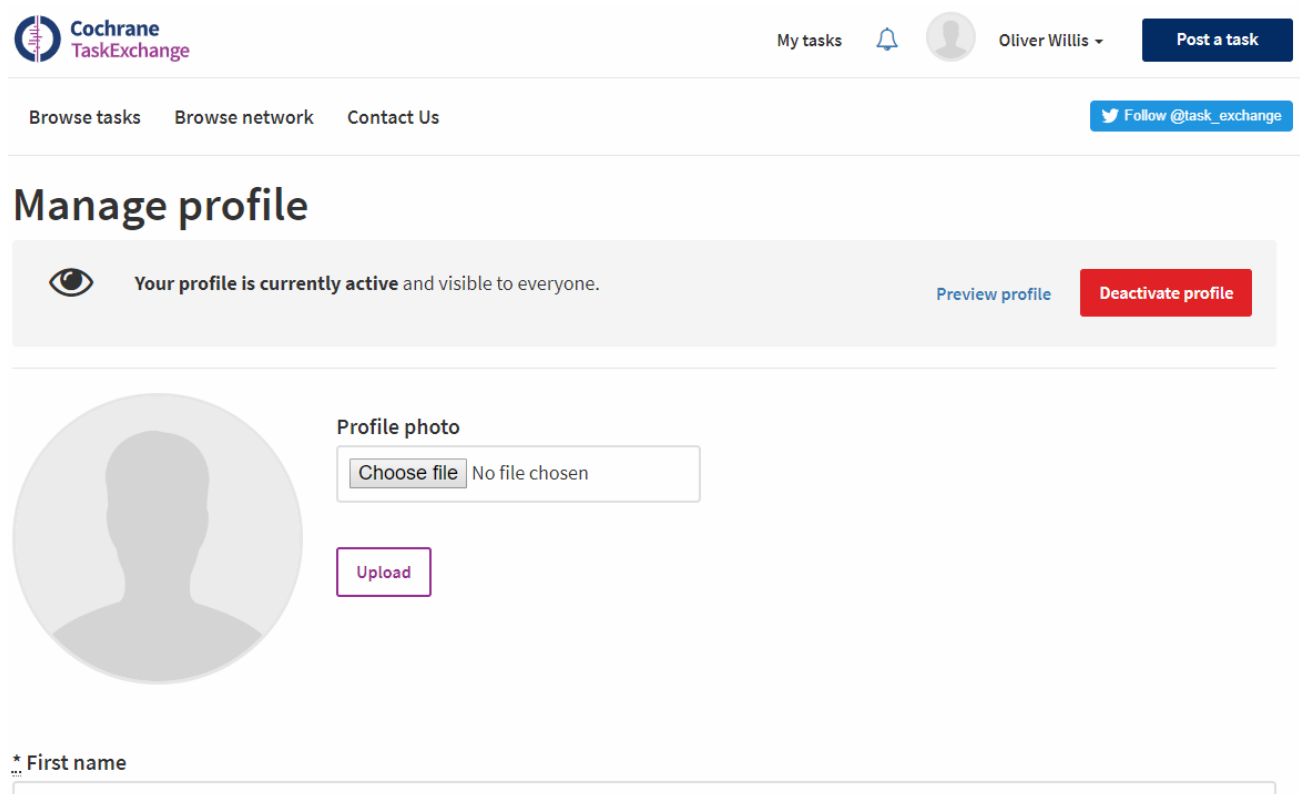
Step 5

A dropdown menu will appear. Click on “Manage profile”.



Step 6

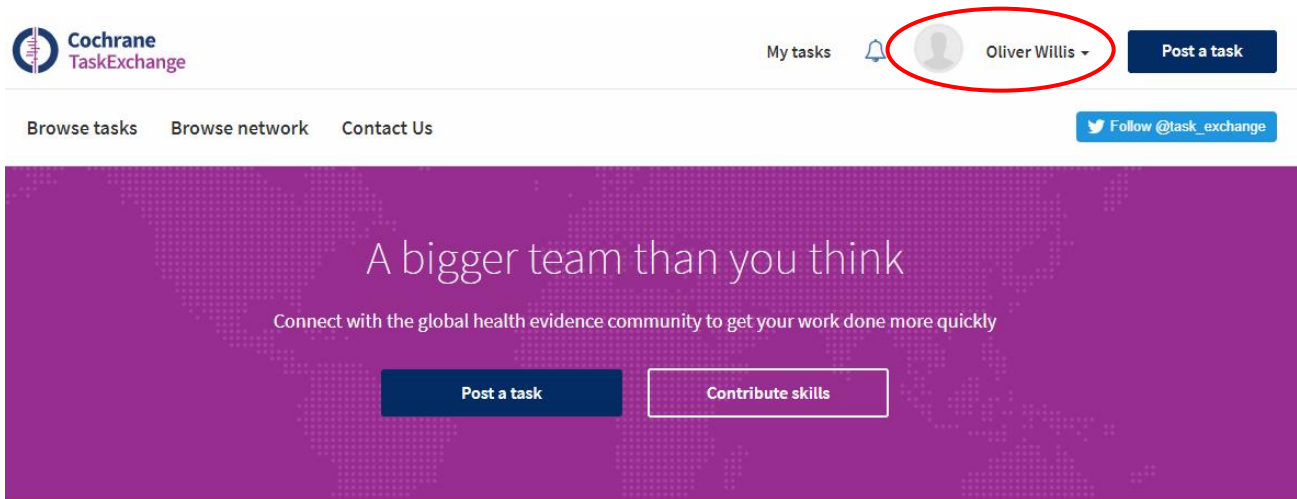
You will be directed to your profile. Complete the details and ensure you select “Consumer Input” in the “skills” section. Once completed, click “save”.



Section 2: Sign-up to weekly email alerts from TaskExchange for Consumer-related tasks.

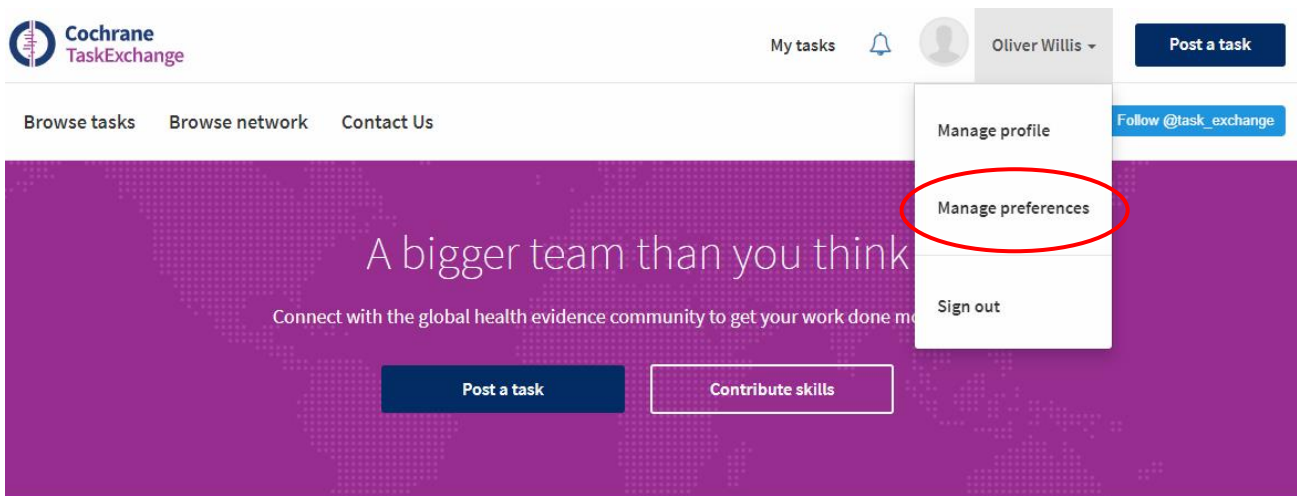
Step 1

Ensure you are logged-in to your account (see section 2 for instructions). On the TaskExchange [homepage](#) click on your name (screenshot below).



Step 2

A dropdown menu will appear. Click on “Manage preferences”.



Step 3

At the bottom of the “Manage preferences” page (screenshot below), check the box next to “Email me a weekly summary of current tasks”. Select your preferred topics (note that it’s possible to select multiple topics). Select “Consumer Input” under “Skills”. Click “Save”.

You’ll now receive an email summary of tasks relevant to you every Monday. If we can't find any, you won't receive an email.

Your details

Email me a weekly summary of current tasks

*** Topics**

Select Topic...

*** Skills**

Select skills...

We'll send you an email summary of tasks relevant to you every Monday. If we can't find any, you won't receive an email.

Save